

Vacancy

Head of Programmes

Job Details

<i>Appointment period:</i>	Permanent
<i>Contract type:</i>	Full time
<i>Salary:</i>	Competitive, dependent on experience
<i>Location:</i>	Studio 11G, 90 Haymerle Road, London SE15 6SB
<i>Reports to:</i>	Director

About the company

Weber Industries is a bespoke fabrication and design consultancy studio based in south-east London. We work with architects, artists, designers and private clients to realise a diverse range of projects: from unique objects to batch-produced products, architectural features and public artworks. Taking a collaborative approach to design and making processes, our skilled team works with clients as partners to develop projects from concept to fabrication and installation.

About the role

Due to an increase in new and exciting business, we are currently seeking a Head of Programmes (with a minimum of 5 years relevant professional experience) to take up a key senior role in our team on a full time, permanent basis. The Head of Programmes will deputise for the Director and take full responsibility for the design, fabrication and delivery of projects through the effective management of resources, budgets and against project timescales.

The post holder will be granted the autonomy to take control of projects and for the management of the studio overall; this therefore requires a strong personality and someone who can deputise for the Director, who is unafraid of responsibility and has the gravitas to command authority and control of a team who will look to them for direction, support and training as needed.



Studio 11G
90 Haymerle Road
London SE15 6SB

+44 020 7732 4651
info@ weberindustries.com
@ weberind

Weber Industries Ltd
Registered in England & Wales
Company No. 8277014

Key tasks

- Direct, manage and coordinate projects to ensure the timely delivery of works to a high standard and within timescales.
- Oversee logistics for production and delivery, advising the Director of work programmes, budgetary constraints and project timescales.
- Lead our team of fabricators and designers, drawing on industry experience and specialist knowledge of materials and processes to ensure the delivery of high-quality works that surpasses client expectations.
- Manage communication between our team, collaborators and clients to ensure effective engagement and coordinated delivery of work.
- Advise, support and mentor team members, ensuring their development and engagement through supportive and collaborative working practices.
- Support the Director in identifying and developing business growth opportunities through the development of strategies and plans that can be adopted.

Key requirements

- Minimum 5 years relevant professional experience integrating design and production to deliver high quality projects.
- Degree level qualification in a relevant subject or vocational equivalent.
- Specialist knowledge and expertise of fabrication methods, processes and materials.
- Highly competent in using technology (PC and MAC, CAD design, Adobe CC)
- Leadership experience of team management within a creative environment.
- Excellent communication skills – written and spoken.
- Strong business development experience and of tendering for new business.

What we offer

- The opportunity to work with prestigious clients on a diverse range of bespoke projects.
- A respected role within our small, committed team where your input will be valued.
- The chance to refine your craft and learn new skills.
- Free lunch and access to studio facilities for personal projects.



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Making an application

If you have all the relevant skills and experience and want to work in a busy and exciting environment within an innovative fabrication and design consultancy studio, APPLY TODAY.

- Download the detailed job description to review the demands and expectations of the role.
- Prepare your portfolio with a cover letter and CV (including two references). We do not consider CV-only applications.
- Email your application to Anna Bunting-Branch (Office Manager) at anna@weberindustries.com.
- Successful applicants will be selected based to a 2-day skills trial (arranged on a flexible basis, unpaid).

Please note

- We encourage early applications and reserve the right to close this advert when we have sufficient high-quality applications.
- We are not able to sponsor applicants who are on either Tier 2 or 4 visas. Therefore, you must have the right to work in the UK without restrictions.
- We are not using recruitment consultants, and application need to be submitted to us directly as requested.



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